

# Member registration using EMAIL to Purchase Tickets for Mudflat Class

1

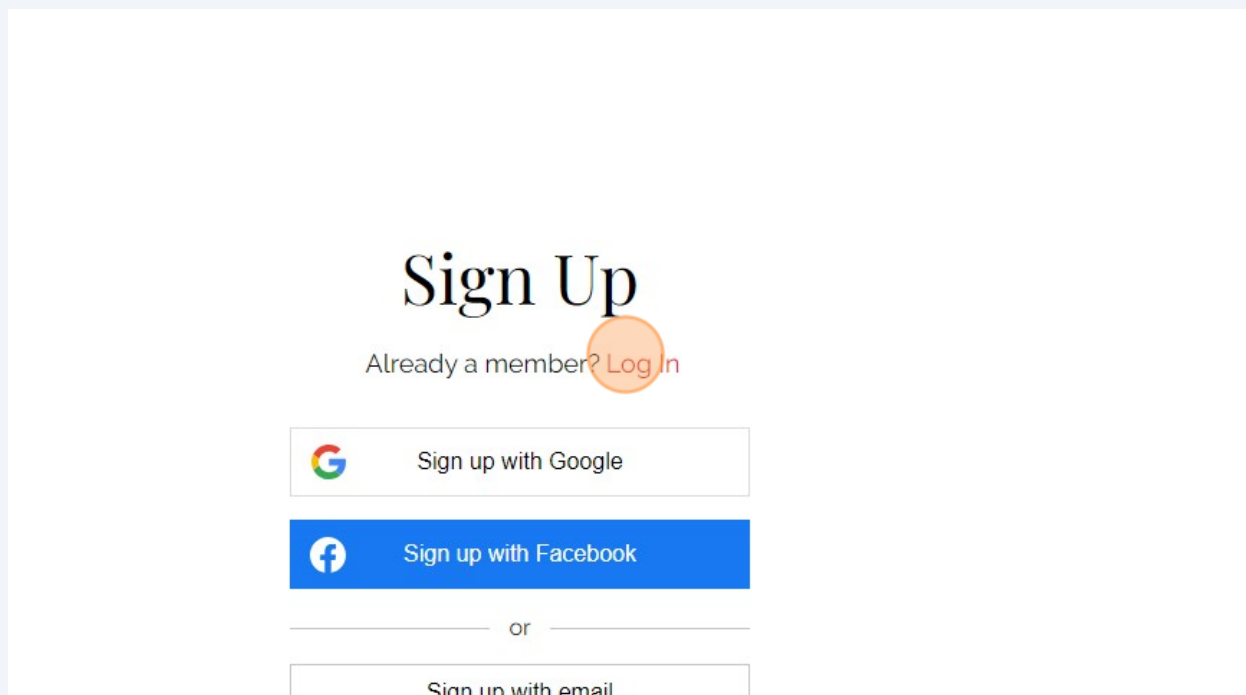
Navigate to <https://www.mudflat.org> . Find the where it says "Log in" in red on the right hand side of the screen located next to the menu bar and click "Log In"



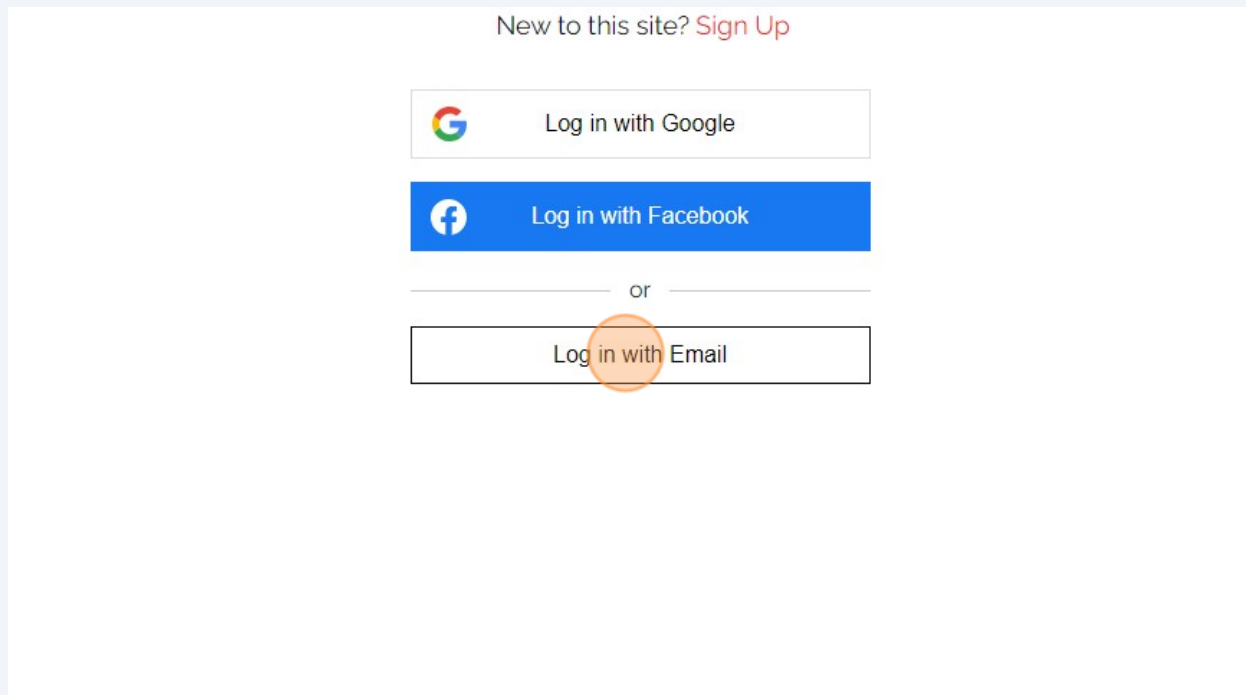
Alert! If you have not yet created an account, please do that step first. If you need to create an account, you will click "Sign up with Email".

2

When you reach the Sign Up page, click "Log In"



**3** Click "Log in with Email"



**4** Enter your email and the password you created for the Mudflat Site, then login.

- 5 on the registration page, click "Buy Tickets" for the class you want to register for.



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Buy Tickets

Contact

[BACK TO TOP](#)

- 6 Since you are a member, you will select the CLASS PRICE listed.


When you are logged into your account, you member discount will be automatically applied.

## Tickets

Price  
From \$750.00 to \$875.00

Class  
\$750.00  
\* \$18.75 service fee

Quantity

Class Plus New Membership  
\$875.00  
\* \$21.88 service fee

Quantity

Total

\$0.00

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Click "1" for the quantity ( you will only be allowed to purchase 1 spot in the class).

Price  
From \$750.00 to \$875.00

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Class  
\$750.00  
+\$18.75 service fee

---

Class Plus New Membership  
\$875.00  
+\$21.88 service fee

Quantity  
0 ^

0  
1

Total \$0.00

Checkout



Alert! If you are not logged in, then you will not receive your discount properly!



Tip! If you are due for renewal, DO NOT click the "Class plus new membership" price. You will not be paying the correct amount if you select this. After registration, we will send invoices to everyone who is due for renewal. When you receive this invoice, you can pay it online to renew your membership. You can find these invoice dates for renewal on the registration page of the website.

8

Click "Checkout" to get to the checkout page.

The screenshot shows a checkout interface. At the top, a cart item is listed: "Class Plus New Membership" with a price of "\$875.00" and a note "+\$21.88 service fee". To the right of the item is a "Quantity" dropdown menu set to "0". Below the cart item is a price breakdown table:

Subtotal	\$750.00
Membership (-10%)	-\$75.00
Service fee	\$16.88
<b>Total</b>	<b>\$691.88</b>

Below the price breakdown is a red "Checkout" button, which is highlighted with an orange circle. At the bottom of the page, there is a map showing a location in "TEN HILLS" with a street named "acham St".



Alert! After clicking "Checkout" you will have 10 minutes to complete your registration and payment. If you do not complete the registration within 10 minutes, you will lose your space in the class and have to go back to the class registration page and start again.

9

Fill out your information if it is not already filled in. Click "Continue"

## 1. Add your details

\*First name

\*Last name

\*Email

Continue

10

Fill in all of the required information for registration.

suziepotter81@yahoo.com

Pronouns

\*Street Address

\*City

\*State

\*Country

\*Postal Code

**11** Select if you are a new or returning student.

123-456-7891

Are you a new or returning student to Mudflat?

☐ New- never been to Mudflat before!

☐ New- I've only taken a workshop

☒ Returning- Coming back for more clay!

Anything we should know?

Continue

**12** Once all of the information is filled in, click "Continue"

☐ New- I've only taken a workshop

☒ Returning- Coming back for more clay!

Anything we should know?

Continue

3. Event Policies

4. Document

**13** You must agree to the event policies.

If you would like to read the policy, click on the underlined words.

3. Event Policies

Please indicate that you've read and agree to the event's policies.

☐ I agree to: [Refund Policy](#)

Continue to Payment

4. Payment

**14** Click "Continue to Payment"

3. Event Policies

Please indicate that you've read and agree to the event's policies.

☒ I agree to: [Refund Policy](#)

Continue to Payment

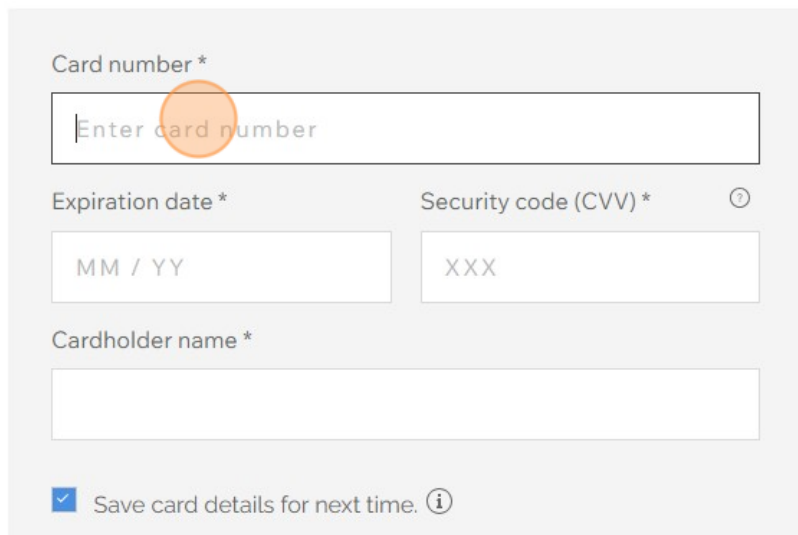
4. Payment

Adult Class Registration
Class \$750.00
Qty: 1
Subtotal
Membership (-10%)
Service fee
Total



- 15 Fill out all of your payment information and click "Place Order"

## 4. Payment



Card number \*

Enter card number

Expiration date \* Security code (CVV) \* ⓘ

MM / YY XXX

Cardholder name \*

☒ Save card details for next time. ⓘ

ⓘ Tip! When you place your order, you are enrolled and have paid for the class. You will receive an email from [wix.com](https://wix.com) via [kate@mudflat.org](mailto:kate@mudflat.org) with your confirmation. If you did not receive the confirmation email, check your junk or spam folder.